

## Grievance Redressal Cell

### Minutes of the meeting

The first meeting of the **Grievance Redressal Cell** for the academic year 2023-24 was held on 16<sup>th</sup> August 2023.

#### Key Highlights of the Meeting:

1. **Introduction of Committee Members:**

The chairperson introduced all members and outlined their roles and responsibilities within the Grievance Redressal Cell.

2. **Review of Objectives and Guidelines:**

The committee reviewed the objectives of the cell and discussed the operational guidelines to ensure smooth and efficient grievance handling.

3. **Grievance Registration and Redressal Mechanism:**

A comprehensive plan was drafted for the registration and redressal of grievances. It included the use of grievance boxes, online forms, and direct reporting mechanisms.


4. **Schedule for Review Meetings:**

The committee agreed on a tentative schedule for grievance review meetings to ensure timely resolution of complaints.

5. **Other Matters:**

Under other points, members discussed the importance of confidentiality in grievance handling and the need for creating awareness among students and staff about the cell's functions.

The meeting concluded with a vote of thanks to the chairperson and members for their active participation and valuable contributions.



**Chairperson**  
Grievance Redressal Cell  
D. P. Bhosale College, Koregaon



**Principal,**  
D. P. Bhosale College,  
Koregaon.