

Semester I		
Month	Week	Proposed Activities
October	First	Admission Process
	Second	Admission Process
	Third	Student Counseling for Admission, First Term Commencement Meet
	Fourth	Distribution of Workload, Preparation of Time-Table
November	First	Commencement of Teaching
	Second	Welcome Function for First Year Students
	Third	Diagnostic Test, Identification of Slow, Average and Advanced Learners
	Fourth	Timetable for Remedial Coaching
December	First	Surprise Test
	Second	Seminar by Student on Project Introduction
	Third	Publication of Wall-Paper on the occasion of Independence Day
	Fourth	Conduct of Remedial Coaching Classes
January	First	Unit Test
	Second	Online Lecture on 'Ethical Hacking' by Mr. Ankit Fadia
	Third	Organization of Online Quiz
	Fourth	Question bank
February	First	Seminar by Student on Project Submission
	Second	Preliminary Examination
	Third	Assessment and declaration of Results
	Fourth	University Examination, Departmental Meeting
Semester II		
March	First	Commencement of Second Term, Commencement of Short Term Course
	Second	Guest Lecture/ Short Term Course
	Third	Workshop on Recent Trends in Hiring
	Fourth	Extra Lectures for Advanced Learners
April	First	Organization of Guest Lecture (On any Technical Topic)
	Second	Seminar by Student on Project Introduction
	Third	Organization of Field Visit
	Fourth	Preparation of Departmental Event - 'UTSAV'
May	First	Wallpaper publication on the occasion of Karmaveer's Death Anniversary
	Second	Organization of Departmental Event - 'UTSAV'
	Third	Surprise Test
	Fourth	Publication of Wall-Paper on the occasion of Republic Day
June	First	Organization of workshop on 'Virtual Reality'
	Second	Organization of Expert Lecture on Management/Marketing
	Third	Written Assignments, Unit Test
	Fourth	Submission of Projects – Internal Evaluation
March	First	Question Bank, Syllabus Completion Report
	Second	Preliminary Examination
	Third	Evaluation of Internal Examination Papers
	Fourth	Declaration of Results of Internal Examinations, Commencement of U.E.
April	First	University Examination
	Second	University Examination, Departmental Meeting, Preparation of Future Plan
	Third	University Examination and Assessment
	Fourth	General Term End Meeting




HEAD
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