

**PATIL POORNIMA VISHWAS**

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**D.O.B ☐ 25 August 1991**

<b>Objective</b>	To leverage my competencies and skill sets to its full potential into lectureship.
<b>Strength</b>	<ul style="list-style-type: none"><li>• Good in managing large number of batch</li><li>• I Communicate clearly &amp; loudly</li><li>• Strong Knowledge of the subject.</li></ul>
<b>Professional Summary</b>	<b>4 year</b> experienced in Lal Bahadur Shashtri college of Arts,Science and commerce, Satara. <b>1 year</b> experienced in D.P Bhosale college of Arts,Science and commerce, Koregaon.
<b>College Name</b>	<b>Lal Bahadur Shashtri College of Arts, Science and Commerce .(From 21July 2015 to till date 31April 2019)</b> <b>D.P Bhosale college of Arts,Science and commerce, Koregaon (From 17July 2019 to till date 31April 2020)</b> <b>Yashwantrao Chavan Institute of Science , Satara,( From 28 March till date)</b>
<b>Department</b>	<b>Microbiology</b>
<b>Profile</b>	<p><b>Being a Lecturer</b>, I work closely with the institute &amp; student, and take care of all the teaching activities that are exercised while working in the department are as below☐☐☐☐☐☐.</p> <ul style="list-style-type: none"><li>➤ Managing class and all lectures</li><li>➤ Solving student queries with proper details</li><li>➤ Coordinating with management &amp; HOD for the student review</li><li>➤ Suggesting new ideas to improve student academic performance</li><li>➤ Manage extra lecture incase required due to absence staff.</li><li>➤ Manage remedial coaching</li><li>➤ Manage online examination</li><li>➤ Manage college level functions</li><li>➤ Manage industrial visits and training course of students</li><li>➤ Completed online training</li><li>➤ Manage online practical</li><li>➤ Manage the extra class incase of students having queries with syllabus</li></ul>

<b>Achievements</b>	<ul style="list-style-type: none"> <li>❖ I attended UGC sponsored National Seminar on Applied Microbiology in Modern College Pune</li> <li>❖ Certificate Course in Microbial Quality Control in Industries.</li> <li>❖ Diploma in Industrial Waste Water Treatment Technology .</li> <li>❖ Successfully completed 5 days Industrial training of waste water treatment arranged by the same course at Ajinkyatara Sahakari Sakhar Karkhana, Shendre, Satara.</li> <li>❖ National Service Scheme (N S S)</li> </ul>			
<b>Sr.No</b>	<b>Name of Degree</b>	<b>Name of University/ Institute</b>	<b>Year Of passing</b>	<b>Percentage</b>
<b>1</b>	Master of Science (Microbiology)	Pune University.	2014	First class
<b>2</b>	Bachelor of Science	Shivaji University, Kolhapur	2012	Second class
<b>3</b>	HSC	Kolhapur Board	2009	Distinction
<b>4</b>	SSC	Nirmala Convent High School Satara	2007	Second class
<b>Languages known</b>	English, Hindi ,Marathi.			

<b>IT Skills</b>	<b>Skill Type</b>	<b>Skill Name</b>	<b>Proficiency</b>	<b>Years of Experience</b>
	<b>MS Office</b>	<b>Excel, Word, Power Point</b>	<b>Good</b>	<b>9 +</b>

I hereby declare that all information given in my application is to the best of my knowledge and belief, true & correct.

Place:

Date: